

**APPLICATION FOR LICENSE
PROPANE AND NATURAL GAS TECHNICIAN
FOR PERSONS COMPLETING AND PASSING CETP**



Department of Professional and Financial Regulation
Office of Licensing and Registration

PROPANE AND NATURAL GAS BOARD

35 State House Station
Augusta, ME 04333-0035

Office Telephone: (207)624-8606
Hearing Impaired: 1-888-577-6690
Website: www.MaineProfessionalReg.org

Office located at: 122 Northern Avenue, Gardiner, Maine

APPLICATION INSTRUCTIONS

License – Propane and Natural Gas Technician

COMPLETING THE APPLICATION FORM – Answer all questions and return the following to this office:

- License application and payment for \$135.00 (Check made payable to: Treasurer State of Maine)
 - \$100.00 License Fee
 - \$20.00 Application Fee
 - \$15.00 Criminal Background Check Fee
- Proof of successful completion of CETP

Incomplete applications will be returned.

QUALIFICATIONS – The Propane and Natural Gas Board issues one Propane and Natural Gas Technician license with endorsements as follows:

- **Delivery Technician** – This endorsement is required for persons who deliver propane at a customer's location. This endorsement is not required for a delivery technician to operate a motor vehicle.
- **Plant Operator** – This endorsement is required for persons who work at a bulk plant and handle propane and propane equipment.
- **Tank Setter and Outside Piping Technician** – This endorsement is required for persons who set and maintain propane tanks and outside piping.
- **Appliance Connection and Service Technician** – This endorsement is required for persons who install and service propane and natural gas appliances and indoor piping up to 500,000 BTUs per appliance.
- **Large Equipment Connection and Service Technician** – This endorsement is required for persons who install and service propane and natural gas appliances and indoor piping over 500,000 BTUs per appliance. To qualify for this endorsement, an applicant must hold a license as a technician with the Appliance Connection and Service Technician endorsement.

CRIMINAL BACKGROUND CHECK - Pursuant to 5 M.R.S.A. §5301-5303, the State of Maine is granted the authority to take into consideration an applicant's criminal history record. The Office of Licensing and Registration requires a criminal history records check as part of the application process for all applicants.

Public Law Chapter 401, sec. W-1, amends Title 25 §1541, sub-§6 to allow the State Bureau of Identification to charge a fee to government organizations for services provided. Therefore, as of October 1, 1999 all criminal background checks of individuals are subject to a fee as determined by the Commissioner of Public Safety.

PROPANE AND NATURAL GAS TECHNICIAN LICENSE APPLICATION FOR PERSONS COMPLETING AND PASSING CETP

STATE OF MAINE
DEPARTMENT OF PROFESSIONAL & FINANCIAL
REGULATION
OFFICE OF LICENSING AND REGISTRATION
PROPANE AND NATURAL GAS BOARD
35 STATE HOUSE STATION
AUGUSTA, ME 04333
TEL: (207)624-8606 FAX: (207)624-8636
HEARING IMPAIRED: 1-888-577-6690

Office Use Only

Cash #: _____

License #: _____

4510-1446	\$ 20.00
4510-1421	\$100.00
4510-2619	\$15.00

APPLICATION FEE:	\$ 20.00 (non-refundable)
LICENSE FEE:	\$100.00
CRIMINAL BACKGROUND CHECK FEE:	\$ 15.00 (non-refundable)
TOTAL DUE:	\$135.00

PAYMENT OPTIONS: ☐ Check or Money Order Payable to "Treasurer State of Maine".

☐ Credit Card: MasterCard or VISA Only. Complete the following:

I authorize the State of Maine, Department of Professional & Financial Regulation, Office of Licensing & Registration to charge my MasterCard/VISA --- Exp. Date ____/____/____ in the amount of \$135.00. Signature: _____

LICENSE ENDORSEMENTS

- | | |
|---|---|
| <input type="checkbox"/> Delivery Technician | <input type="checkbox"/> Tank Setter and Outside Piping |
| <input type="checkbox"/> Plant Operator | <input type="checkbox"/> Appliance Connection and Service |
| <input type="checkbox"/> Large Equipment Connection and Service | |

NOTICE REGARDING PUBLIC INFORMATION. CONTACT ADDRESS. This application is a public record for purposes of Maine's Freedom of Access Law, 1 MRSA §401 et. seq. Public records must be made available to any person upon request. Information that you supply as part of this application is public information. Other licensing records to which this information may later be transferred are also considered public records. Where permitted by law, your name, license number, contact address and other information listed on this application may be posted on the State's website. Please indicate your contact address below to be used for mailing purposes and public notification including posting on the website.

SOCIAL SECURITY NUMBER. The following statement is made pursuant to the Privacy Act of 1974, Section 7(B). Disclosure of your social security number is mandatory. Solicitation of your social security number is solely for tax administration purposes pursuant to 36 M.R.S.A. Section 175 as authorized by the tax reform act of 1976 (42 U.S.C. Section 405(C)(2)(C)(I)). Your social security number will be disclosed to the State Tax Assessor or an authorized agent for use in determining filing obligations and tax liability pursuant to Title 36 of the Maine Revised Statutes. No further use will be made of your social security number and it shall be treated as confidential tax information pursuant to 36 M.R.S.A. Section 191.

NOTE: INCOMPLETE APPLICATIONS WILL BE RETURNED

Name of applicant: _____

Contact Address: _____

City: _____

State: _____

Zip Code: _____

County: _____

Home Telephone: (____)____-____

Work Telephone: (____)____-____

Social Security Number: _____

Email address: _____

Date of Birth: ____/____/____

Any other names used: _____

Have you ever been convicted of a crime other than a minor traffic violation? ☐Yes ☐No
If yes, please list date(s), crime(s) and submit a copy of the Judgment and Commitment and a letter from you explaining the circumstances surrounding your conviction.

I HAVE SUCCESSFULLY COMPLETED AND PASSED THE CERTIFIED EMPLOYEE TRAINING PROGRAM (CETP). I AM APPLYING FOR LICENSURE WITH ENDORSEMENTS AS DESCRIBED BELOW:

- ☐ Delivery Technician
- ☐ Plant Operator
- ☐ Tank Setter and Outside Piping Technician
- ☐ Appliance Connection and Service Technician
- ☐ Large Equipment Connection and Service Technician

Date of Completion

PLEASE NOTE: YOU ARE REQUIRED TO FILE COPY(S) OF YOUR WALL CERTIFICATE(S) THAT YOU HAVE SUCCESSFULLY COMPLETED AND PASSED CETP INCLUDING A CERTIFICATE THAT YOU HAVE SUCCESSFULLY COMPLETED AND PASSED THE BASIC CETP TRAINING PROGRAM.

I HEREBY CERTIFY THAT THIS APPLICATION CONTAINS NO WILLFUL MISREPRESENTATION OR FALSIFICATION AND THAT THE INFORMATION GIVEN BY ME IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF. I UNDERSTAND THAT MY ANSWERS MAY BE VERIFIED AND THAT I MAY BE DECLARED INELIGIBLE FOR A LICENSE CERTIFICATE IF THE INFORMATION CONTAINED HEREIN, UPON INVESTIGATION, IS FOUND TO BE MISREPRESENTED OR FALSIFIED.

Signature of Applicant

Date